MEMO

DATE:

March 6, 2008

TO:

Administration Committee and Regional Council

FROM:

Wayne Moore, Chief Financial Officer, (213) 236-1804, moore@scag.ca.gov

SUBJECT:

CFO Monthly Report

Accounting:

Accounting completed the mid-year financial review. Through December 31, 2007, SCAG's funds in the aggregate were under-expended, having spent or committed 45% of the program budget and 47% of the General Fund budget. It is typical for the second half of the year to experience a higher expenditure rate.

Indirect costs were not fully recovered during the first six months. This condition was remedied by correcting the charging practices of several employees for labor costs to conform with planned and actual work.

Since the rates earned on the Bank of the West repurchase agreement and at the LA County Pool are declining, staff is managing investment balances and cash flows more aggressively to insure the highest earning possible between the two.

CalPERS has completed the setup of SCAG's irrevocable trust for retiree medical benefits (GASB 45) and prefunding will commence shortly.

The testing of SAP support packages continues. So far, only minor issues have arisen. Testing is approximately 75% complete.

The volume of invoices paid continued to rise. We processed 276 vendor checks in January, 241 in December and 180 in January 2007. We continue to pay 96% of invoices within 30 days.

Budget and Grants:

The budget and grants staff continued their efforts toward completing the FY08-09 comprehensive budget. Such efforts included a thorough review and analysis with senior management, project evaluations with our sub-regional partners and budget status meetings with the Regional Council and Administration Committee confirming the agency's goals and priorities. SCAG's FY08-09 draft Overall Work Program and Indirect Cost Allocation Plan must be submitted to our funding partners by March 1, 2008.



MEMO

Contracts:

During the month of January, the contract department awarded 5 contracts, issued 4 contract amendments, and 4 Request for Proposals (RFP). Staff also administered 70 ongoing consultant contracts. Staff continues their efforts to obtain reduced pricing on the goods and services they procure by including a budget range instead of the approved budget in the RFP documents for selected procurements. In January, Contracts Administrator, Lori Grebbien awarded contracts for professional services involving the Palmdale Emergency/Disaster Preparedness contract, and on another professional services contract involving the Enterprise (GIS) system for approximately \$6,900 under budget.

Submitted by:

Chief Einahcial Officer

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

EXPENDITURE REPORT

SEVEN MONTHS ENDED JANUARY 31, 2008 58% OF FISCAL YEAR ELAPSED

1 Staff & Fringe Betierts				Adopted Budget	Amendment #1	Budget after Amendment #1	Amendment #2	Amended Budget	Expenditures	Commitments	Budget Balance	% Budget Spent
2 9914 Indirect Costs	1		Staff & Fringe Benefits	48,083		48,083		48,083				17%
3 54300 SCAG Consultants 320,000 320,000 320,000 193,633 24,084 92' 4 54340 Legal costs 200,000 200,000 30,300 33,000 33,000 55 5 55600 SCAG Memberships 33,000 50,000 50,000 50,000 50,000 49,988 12 105 6 55820 Training 50,000 50,000 50,000 50,000 50,000 57,00 49,988 12 106 8 55912 RC Retreat 25,000 25,000 25,000 3,900 18,100 3,000 88 5 5592 Other Meeting Expense 60,000 60,000 60,000 60,000 60,000 18,100 3,000 88 5 55920 Stephen & Called Control Microsomer 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800 49,800	2	9914		51,771		51,771		51,771	9,102		42,669	18%
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17 58150 Travel - Lodging over max 5,000 5,000 5,000 2,071 2,929 416 18 58200 Travel - Registration fees 5,000 5,000 5,000 2,245 2,755 456 19 58600 NARC Board Expense 3,500 3,500 3,500 3,500 3,500 0 20 58700 RC Approved Costs 18,000 18,000 18,000 116,500 116,500 12,850 5,500 98,150 21 58800 RC Sponsorships 116,500 116,500 116,500 12,850 5,500 98,150 22 Total General Fund 1,557,154 - 1,557,154 - 1,557,154 387,243 342,907 827,004 23 24 Staff & Fringe Benefits 10,323,466 (22,225) 10,301,241 345,668 10,646,909 5,586,034 63,284 4,997,591 533 25 9914 Indirect Costs 10,792,214 37,909 10,830,123 832,815 11,662,938 6,022,600 5,640,338 524 25 54300 SCAG Consultants 2,826,884 (3,000) 12,823,884 (922,274) 11,901,610 1,890,209 4,024,910 5,986,491 500 27 54330 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 488 28 54400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 300 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 4,122,449 30 55930 Miscellaneous - other 701,000 701,000 701,000 74,232 24,803 601,965 14 31 56100 Printing 108,000 55,000 163,000 205,000 (3,000) 202,000 75,610 126,390 374,581 544 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 455 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450 450			_			56,000		56,000	22,969		33,031	41%
S S S S S S S S S S						5,000		5,000	2,071		2,929	41%
19 58600 NARC Board Expense 3,500 3,500 3,500 18,000 18,000 18,000 7,433 10,567 416 10,567 416 10,567 116,500 116,500 116,500 116,500 116,500 116,500 116,500 116,500 116,500 116,500 12,850 5,500 98,150 166 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 12,850 5,500 98,150 166 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,500 16,5				· ·		5,000		5,000	2,245		2,755	45%
18,000								3,500		•	3,500	0%
116,500								18,000	7,433		10,567	41%
Total General Fund 1,557,154 - 1,557,154 - 1,557,154 - 1,557,154 - 1,557,154 - 1,557,154 - 1,557,154 387,243 342,907 827,004 476 23 24 Staff & Fringe Benefits 10,323,466 10,323,466 10,792,214 37,909 10,830,123 832,815 11,662,938 6,022,600 5,640,338 526 54300 SCAG Consultants 12,826,884 (3,000) 12,823,884 (922,274) 11,901,610 1,890,209 4,024,910 5,986,491 506 25,5430 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 486 25,5400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 306 29,55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 30,55930 Miscellaneous - other 701,000 701,000 701,000 701,000 701,000 704,232 24,803 601,965 146 31,56100 Printing 108,000 55,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 108,000 1						116,500		116,500	12,850	5,500		16%
23 24 Staff & Fringe Benefits 10,323,466 (22,225) 10,301,241 345,668 10,646,909 5,586,034 63,284 4,997,591 536 25 9914 Indirect Costs 10,792,214 37,909 10,830,123 832,815 11,662,938 6,022,600 5,640,338 526 26 54300 SCAG Consultants 12,826,884 (3,000) 12,823,884 (922,274) 11,901,610 1,890,209 4,024,910 5,986,491 506 27 54330 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 486 28 54400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 306 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 4,122,449 066 30 55930 Miscellaneous - other 31 56100 Printing 108,000 55,000 163,000 701,000 74,232 24,803 601,965 146 31 56100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 376 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997						1,557,154	•	1,557,154	387,243	342,907	827,004	47%
24 Staff & Fringe Benefits 10,323,466 (22,225) 10,301,241 345,668 10,646,909 5,586,034 63,284 4,997,591 536 25 9914 Indirect Costs 10,792,214 37,909 10,830,123 832,815 11,662,938 6,022,600 5,640,338 526 26 54300 SCAG Consultants 12,826,884 (3,000) 12,823,884 (922,274) 11,901,610 1,890,209 4,024,910 5,986,491 506 27 54330 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 486 28 54400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 306 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 4,122,449 4,122,449 4,122,449 4,122,449 60 30 55930 Miscellaneous - other 108,000 55,000 16				,								
25 9914 Indirect Costs 10,792,214 37,909 10,830,123 832,815 11,662,938 6,022,600 5,640,338 526 26 54300 SCAG Consultants 12,826,884 (3,000) 12,823,884 (922,274) 11,901,610 1,890,209 4,024,910 5,986,491 506 27 54330 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 486 28 54400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 306 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 00 30 55930 Miscellaneous - other 701,000 701,000 74,232 24,803 601,965 144 31 56100 Printing 108,000 55,000 163,000 76,396 12,023 74,581			Staff & Fringe Benefits	10,323,466	(22,225)	10,301,241	345,668	10,646,909	5,586,034	63,284		53%
27 54330 Subregional Consultants 2,756,488 235,000 2,991,488 864,784 3,856,272 323,717 1,514,669 2,017,886 486 28 54400 Subregional Contracts 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 3,1514,669 2,017,886 4864,784 3,856,272 323,717 1,514,669 2,017,886 4864,784 3,856,272 323,717 1,514,669 2,017,886 4864,784 3,856,272 323,717 1,514,669 2,017,886 4864,784 3,856,272 323,717 1,514,669 2,017,886 306 306 307 31,000 3,769,842 3,744,578 377,871 3,122,449 30 55930 Miscellaneous - other 31 56100 Printing 108,000 55,000 163,000 163,000 163,000 163,000 163,000 76,396 12,023 74,581 379 370 370 370 370 370 370 370 370 370 370	25	9914		10,792,214	37,909	10,830,123	832,815	11,662,938	6,022,600			52%
28 54400 Subregional Contracts 29 55280 Third Party Contribution 30 55930 Miscellaneous - other 31 56100 Printing 32 58100 Travel 33 Total Other Funds 34 54,700 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 300 4,122,449 000 4,122,449 000 4,122,449 000 6,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,000 701,0	26	54300	SCAG Consultants	12,826,884	(3,000)	12,823,884	(922,274)	11,901,610	1,890,209	4,024,910		50%
28 54400 Subregional Contracts 514,710 15,000 529,710 123,306 653,016 15,297 178,413 459,306 306 29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 06 30 55930 Miscellaneous - other 701,000 701,000 74,232 24,803 601,965 144 31 56100 Printing 108,000 55,000 163,000 76,396 12,023 74,581 54 32 58100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 37 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45	27	54330	Subregional Consultants	2,756,488	235,000	2,991,488	864,784	3,856,272	323,717			48%
29 55280 Third Party Contribution 3,769,842 (25,264) 3,744,578 377,871 4,122,449 4,122,449 06 30 55930 Miscellaneous - other 701,000 701,000 74,232 24,803 601,965 14 31 56100 Printing 108,000 55,000 163,000 76,396 12,023 74,581 54 32 58100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 37 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45				514,710	15,000	529,710	123,306	653,016	15,297	178,413		30%
30 55930 Miscellaneous - other 701,000 701,000 701,000 74,232 24,803 601,965 14 31 56100 Printing 108,000 55,000 163,000 76,396 12,023 74,581 54 32 58100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 37 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45	29			3,769,842	(25,264)	3,744,578	377,871	4,122,449				0%
31 56100 Printing 108,000 55,000 163,000 76,396 12,023 74,581 54 32 58100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 37 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45				701,000		701,000		701,000				14%
32 58100 Travel 199,000 6,000 205,000 (3,000) 202,000 75,610 126,390 37 33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45				108,000	55,000	163,000		163,000	76,396	12,023		54%
33 Total Other Funds 41,991,604 298,420 42,290,024 1,619,170 43,909,194 14,064,095 5,818,102 24,026,997 45			~ 1	199,000	6,000	205,000	(3,000)					37%
34				41,991,604	298,420	42,290,024	1,619,170	43,909,194	14,064,095	5,818,102	24,026,997	45%
35 Crand Total 43 548 758 298 420 43 847 178 1.619 170 45 466 348 14,451 338 6.161,009 24,854,001 45											 	
J) Grand Folds	35		Grand Total	43,548,758	298,420	43,847,178	1,619,170	45,466,348	14,451,338	6,161,009	24,854,001	45%